

QUAKER MEETING HOUSE
170 UNION STREET, MAIDSTONE. ME14 1EE

TERMS AND CONDITIONS FOR USE OF QUAKER MEETING HOUSE

1. The Licensee and their authorised users shall use The Accommodation at the Meeting House for the purpose of the Use only at The Times of Use set out and at no other times or dates unless agreed prior with the Booking Secretary.
2. The agreement is personal to The Licensee.
3. The Licensee shall leave The Accommodation clean and tidy after each session, replacing all furniture, equipment, crockery etc. to its original position or place of storage.
4. The Licensee shall obtain all consents necessary for their use of The Accommodation and inform Maidstone LM of all such consents granted.
5. This agreement shall not be assigned, underlet, shared or otherwise dealt with by The Licensee, nor shall it operate as a demise and shall not confer any estate right or interest in The Accommodation.
6. The Licensee shall not do anything in The Accommodation which may invalidate or increase the premium payable for any policy for insurance maintained by Maidstone LM in respect of the Meeting House and will comply with all requirements and recommendations of insurers of the premises. For the avoidance of doubt, current insurance arrangements cover buildings and Maidstone LM's property only. The Licensee should make their own arrangements for insurance of their property and public liability whilst at the Meeting House.
7. The agreement may be determined by either party at one month's notice.
8. Notwithstanding paragraph 7 above, the agreement may be revoked by Maidstone LM at any time by written notice if, in its opinion any of the conditions of the agreement have been breached.
9. The agreement may be revoked automatically if the fee is in arrears by three months.
10. The Accommodation shall only be used for the declared Use.
11. Neither The Licensee nor any authorised person of The Licensee shall enter the Meeting House more than 15 minutes before the agreed booking time and then only to make preparation for the meeting to follow. The meeting should finish by the end of the booking period, although a further 15 minutes is allowed for clearing up.
12. It is against the law to smoke in the Meeting House.

QUAKER MEETING HOUSE

170 UNION STREET, MAIDSTONE. ME14 1EE

TERMS AND CONDITIONS FOR USE OF QUAKER MEETING HOUSE

13. The Licensee may bring up to two electrical appliances into the Meeting House to use in connection with their meeting provided each is of no more than 13 amp rating.
14. Whilst every effort will be made by Maidstone LM to ensure all services, including heating (when appropriate) are available to The Licensee at the time of their use of The Accommodation, Maidstone LM accept no responsibility in the event of their failure. Any failure of services should be reported at the first opportunity to the Booking Secretary.
15. Maidstone LM will not accept any liability for personal injury (including injury resulting in death) arising out of the use of the Meeting House and any other facilities of the Meeting House or Maidstone LM, sustained by The Licensee, their guests, members or visitors.
16. The Licensee shall make good or pay compensation for any damage caused to The Accommodation or the Meeting House or other property of Maidstone LM by their use, fair wear and tear excepted.
17. Neither The Licensee nor anybody using The Accommodation shall bring or consume alcohol within the Meeting House or grounds.
18. Maidstone LM will not accept any liability for any damage to or loss of property belonging to The Licensee, their guests, members or visitors whilst in the Meeting House or its grounds.
19. These Terms and Conditions may be amended from time to time. The Licensee will be notified of any changes.
20. At the end of the period of use,
 - (i) All windows, fire exit and internal and external doors shall be left shut and secure
 - (ii) All lights shall be switched off
 - (iii) If the cooker has been used, all individual controls and the main switch on the wall adjacent shall be left switched off
 - (iv) The front door shall be locked on leaving the building provided there are no other users in the Meeting House
 - (v) If not an authorised keyholder, **the key must be returned to the booking secretary.**
21. No flammable liquids or explosive devices shall be brought into the Meeting House at any time.
22. No barbecues are permitted within the grounds of the Meeting House due to fire risks.

QUAKER MEETING HOUSE
170 UNION STREET, MAIDSTONE. ME14 1EE

TERMS AND CONDITIONS FOR USE OF QUAKER MEETING HOUSE

23. The MEETING HOUSE INFORMATION SHEET attached does not form part of the terms and conditions, but it should be read and its contents generally made available to users, as should the TERMS AND CONDITIONS.

Approved by Maidstone PM 28.3.99 (Now Maidstone Local Meeting [LM])
Amended 12.6.08